

For Office Use Only:	
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EMPLOYMENT APPLICATION v.11.4

Instructions-

- Please complete this application and email it to us [here >](#) (change <last name> in the filename to show your last name)
- Please include a brief cover letter telling us why you're interested in working for Ad Ventures, plus a few samples of your work or a link to an on-line portfolio.
- Email follow-up is welcomed, but no phone calls, please.

PART 1: PERSONAL INFORMATION

Date: _____

Personal Data

First Name: _____ Last Name: _____

Company Name (if any): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Mobile: _____

E-mail: _____ Website URL: _____

What position are you applying for? **CHECK ALL THAT APPLY.**

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Project Contract | <input type="checkbox"/> Graphic Designer | <input type="checkbox"/> Web Front-End (CSS, HTML, etc.) | <input type="checkbox"/> Copy Writer |
| <input type="checkbox"/> Part Time | <input type="checkbox"/> Web Interface Designer | <input type="checkbox"/> Web Back-End (PHP, ASP, etc.) | <input type="checkbox"/> Project Manager |
| <input type="checkbox"/> Full Time | <input type="checkbox"/> Flash Designer | | <input type="checkbox"/> Office Administrator |
| | <input type="checkbox"/> Illustrator | | <input type="checkbox"/> Intern |

What is your acceptable rate of pay? Range: _____ to _____

How many days/hours are you available to work? Please be as specific as possible.

Recent Employment History

List your two most recent work experiences

	Company	Position	Employment Dates
1.	_____	_____	_____ To _____
	Starting Pay _____ Ending Pay _____	Supervisor or Contact Person _____	Phone Number _____
2.	_____	_____	_____ To _____
	Starting Pay _____ Ending Pay _____	Supervisor or Contact Person _____	Phone Number _____

PART 2: SKILLS AND SOFTWARE PROFICIENCIES

Software Skills

Skill Level: None (N); Beginner (B); Intermediate (I); Advanced (A)

Skill Level

List Applications / Core Competencies

MAC

PC/Windows

Photoshop

In-Design

Illustrator

Dreamweaver

Flash

Content Management Systems / Blog

Other:

Other:

Web Development Skills

Skill Level: None (N); Beginner (B); Intermediate (I); Advanced (A)

Skill Level

List Applications / Core Competencies

Front End Web Development (CSS, XML, JavaScript, etc.)

Back End Web Development (AJAX, My SQL, PHP, ASP, etc.)

E-Commerce (Shopping Carts, etc.)

Interactive (Flash, Action Scripting, etc.)

Search Engine Optimization

Education / Training

Describe any specific education and / or vocational training you feel qualifies you for a position with Ad Ventures:

PART 3: OPTIONAL COMMENTS AND OTHER QUALIFICATIONS

Describe any specific skills and / or work experience you feel qualifies you for a position with Ad Ventures: