

Instructions

- Please complete this application and email it to us [here >](#) (change <last name> in the filename to show your last name)
- Please include a brief cover letter telling us why you're interested in working for Ad Ventures, plus a few samples of your work or a link to an on-line portfolio.
- Email follow-up is welcomed, but no phone calls, please.

PART 1: PERSONAL INFORMATION

Personal Data

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Company Name (if any): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website URL: \_\_\_\_\_

What position are you applying for? Check all that apply

- |   |   |  |   |
|---|---|--|---|
| <input type="checkbox"/> Project Contract | <input type="checkbox"/> Graphic Designer | <input type="checkbox"/> Web Front-End | <input type="checkbox"/> Copy Writer          |
| <input type="checkbox"/> Part Time        | <input type="checkbox"/> Web Designer     | <input type="checkbox"/> Web Back-End  | <input type="checkbox"/> Project Manager      |
| <input type="checkbox"/> Full Time        | <input type="checkbox"/> Illustrator      |  | <input type="checkbox"/> Office Administrator |
|   |   |  | <input type="checkbox"/> Intern               |

What is your acceptable rate of pay? Range: \_\_\_\_\_ to \_\_\_\_\_

How many days/hours are you available to work? Please be as specific as possible.

\_\_\_\_\_

Recent Employment History

List your two most recent work experiences

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ Starting Pay: \_\_\_\_\_ End Pay: \_\_\_\_\_

Company: \_\_\_\_\_ Position: \_\_\_\_\_

Supervisor/Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Employment Dates: \_\_\_\_\_ to \_\_\_\_\_ Starting Pay: \_\_\_\_\_ End Pay: \_\_\_\_\_

## PART 2: SOFTWARE PROFICIENCIES

### Software Skills

Skill Level: None (N); Beginner (B); Intermediate (I); Advanced (A)

	Skill Level		Skill Level
Mac		Content Management	
PC/Windows		- Wordpress	
Creative Suite: (Version)=		- Joomla!	
- Photoshop		- Drupal	
- In-Design		- Blogger	
- Acrobat		- Contribute	
- Illustrator		- Flash	
- Dreamweaver		Other:	
Other:			

## PART 3: CREATIVE TALENTS

### Creative Skills

Skill Level: None (N); Beginner (B); Intermediate (I); Advanced (A)

	Skill Level
- Illustration	
- Logo Design	
- Typography	
- Graphic Design/Print	
- Graphic Design/Web	
- Copy Writing	
Other:	

## PART 4: WEB DEVELOPMENT TALENTS

### Web Development Skills

Skill Level: None (N); Beginner (B); Intermediate (I); Advanced (A)

Front-End Development	Skill Level	Back-End Development	Skill Level
- CSS 3		- AJAX	
- X HTML (version)=		- My SQL	
- HTML (version)=		- PHP	
- JavaScript		- ASP	
- JQuery		- ASP.net	
Other:		- E-Commerce	
		Other:	

**Education / Training**

Describe any specific education and/or vocational training you feel qualifies you for a position with Ad Ventures:

**PART 5: OPTIONAL COMMENTS AND OTHER QUALIFICATIONS**

Describe any specific skills and/or work experience you feel qualifies you for a position with Ad Ventures: